

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on December 11, 2024 at 6:30 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Delano	A. Sasdelli	R. Casella
J. Formisano	M. Bertonazzi	S. Testa
J. Johnston	C. Santore	
D. Romeo	J. Erber	
J. Santagata	D. Horst	

CHAIRMAN: FIRST ORDER OF BUSINESS: #1 Copy of Amended Notice of Hearing on Application for Conte Realty, LLC that was heard at public hearing on November 26, 2024. Per the Land Use Board Secretary, they were approved for the two parking spaces to be used to sell automobiles.

#2 Copy of Borough of Buena Resolution 210-24 Authorizing the Execution of a Shared Services Agreement for the Sanitary Sewer and Road Projects by and Between the Borough of Buena Municipal Utilities Authority and the Borough of Buena.

#3 Copy of Borough of Buena Resolution 211-24 Authorizing the Execution of a Grant Application and Grant Agreement for Grant Funding from the New Jersey Infrastructure Bank in the Amount Not Less than \$3,000,000.00 for the Sanitary Sewer and Road Projects in Accordance with A Shared Services Agreement by and Between the Borough of Buena Municipal Utilities Authority and the Borough of Buena

#4 Copy of the Shared Services Agreement Between the Borough of Buena and the Borough of Buena Municipal Utilities Authority to be executed.

PUBLIC PORTION:

ENGINEER'S REPORT: #5 Engineers report from Marc DeBlasio dated December 11, 2024 providing updates on Grant Applications, Capital Projects for the Wastewater NJPDES Permit Review, Materials/Services Specification Services, High Grass Farms Water and Sanitary Sewer Application, Buena Vista Campground Sanitary Sewer Review, and Buena Connection Brewing Co. Water and Sanitary Sewer Application.

#6 Email from Marc DeBlasio regarding the NJ I-Bank conference call held on October 31, 2024 requesting the BBMUA provide DeBlasio & Associates with a Drinking Water Scope of Work in order to prepare and submit a proposal for the NJ I-Bank Drinking Water Application.

#7 Email from David Horst of DeBlasio & Associates providing a draft interim agreement dated 12/5/2024 for the Buena Connection Brewing Company for review.

#22 Letter from Marc DeBlasio of DeBlasio & Associates making a recommendation of award for the furnishing of electrical repair and maintenance contract to Lee-Way Electrical, LLC for a 2-year term pending the BBMUA solicitor approval.

I need a motion to award the bid for the Furnishing of Electrical Repair and Maintenance Services to Lee-Way Electrical, LLC. for a 2-year term pending the BBMUA solicitor approval.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#23 Adopt resolution R-42-2024 awarding the contract for the furnishing of electrical repair and maintenance services for a 2-year term to Lee-Way Electrical, L.L.C.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#24 Letter from Marc DeBlasio of DeBlasio & Associates making a recommendation to award the Furnishing of Mechanical and Plumbing Repair and Maintenance Services to Falasca Mechanical, Inc. for a 2-year term pending the BBMUA solicitor approval.

I need a motion to award the bid for the Furnishing of Mechanical and Plumbing Repair and Maintenance Services to Falasca Mechanical, Inc. for a 2-year term pending the BBMUA solicitor approval.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#25 Adopt resolution R-43-2024 awarding the contract for the furnishing of mechanical and plumbing repair and maintenance services for a 2-year term to Falasca Mechanical, Inc.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#26 Email correspondence between John Kulin of High Grass Farms and David Horst of DeBlasio & Associates regarding the test results of the wastewater at the High Grass Farms facility.

SOLICITOR'S REPORT: #8 Adopt Resolution R-39-2024 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public to discuss matters of potential litigation which involve attorney client privilege pursuant to N.J.S.A. 10:4-12(b)(7).

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

Motion to open the executive closed session meeting.

m. _____ s. _____ Time: _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

Motion to close the executive closed session meeting and return to regular session.

m. _____ s. _____ Time: _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

AUDITOR'S REPORT: Steve Testa will discuss and review the audit for year ended 2022. He is providing each member with copies of the completed draft audit for the BBMUA's board members approval so we can adopt Resolution R-40-2024.

#9 Letter from Romano, Hearing, Testa & Knorr providing the communication of governance at the close of the Audit for the year ended December 31, 2022.

#10 Adopt Resolution R-40-2024 approving the audit of the financial statements of the BBMUA as of and for the year ended December 31, 2022.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#11 Adopt Resolution R-41-2024 adopting the 2025 Sewer and Water Budget

I need a motion to adopt resolution R-41-2024 which adopts the 2025 Sewer/Water Budget that was introduced at the meeting held on November 13, 2024.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

SECRETARY'S REPORT: #12 Copy of Signed contract for a 12 month period with AEP Energy, Inc. who were the lowest bidder of the online energy auction that was held on November 14, 2024. The rate that was locked in is \$0.08437 per kWh for that 12 month period. This contract will take effect in June 2025 when our current contract expires with Smartest Energy. Our current rate is \$0.10006 per kWh.

#13 Copy of the 2025 Edmunds GovTech Invoice for the annual software maintenance and support. The cost in 2025 will be \$6,915.67. This is an increase of \$329.32 from last year.

I need a motion to approve the Edmunds GovTech annual software maintenance and support invoice in the amount of \$6,915.67.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#14 Email from the NJ I-Bank providing the next invoice and A-2 Schedule for the BBMUA's 2022A-1 loan that is due on 2/1/2025.

#15 2025 Authority/Municipal Dues Invoice from the AEA in the amount of \$3,791.00. This organization offers classes that award credits necessary for the plant employees as well as representing Authorities in the State of New Jersey in matters pertaining to water and sewer issues.

I need a motion to approve the renewal of the membership in the AEA for the year 2025 in the amount of \$3,791.00.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#16 Copy of the Public Notice to be advertised for the solicitation of professional services contract appointments for February 1, 2025 through January 31, 2026.

I need a motion to approve the advertisement of the public notice to be advertised for the solicitation of professional services contract appointments for February 1, 2025 through January 31, 2026.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on November 13, 2024. Second-Roll Call

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #17 Letter from the State of NJ Department of Labor and Workforce Development regarding the PEOSH inspection held on September 23, 2024 stating a follow up inspection was conducted regarding the violations and as a result of the inspection conducted on November 18, 2024 all hazards identified were abated.

#18 Quote from Landis Fire Protection, Inc. for the quarterly inspection of 2 backflow preventers at \$370.00 per quarter for a total of \$1,480.00 for 2025.

I need a motion to approve the purchase of the quarterly inspection of the 2 backflow preventers at \$370.00 per quarter for a total of \$1,480.00.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#19 Listing of the Lab Prices for 2025 for approval.

*A quote was obtained for Compost Fecal and Total Solids testing. Suburban Testing Labs had the only quote at \$13,920.00 per year.

Suburban Testing Labs is the only lab that does this testing.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$13,920.00 for Compost Fecal & Total Solids Testing.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

*A quote was obtained for Compost Quarterly testing. Suburban Testing Labs had a quote at \$4,160.00 per year.

I need a motion to approve testing by the bidder Suburban Testing Labs in the amount of \$4,160.00 for Compost Quarterly Testing.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

*A quote was obtained for Bioassay testing. American Aquatic had the lowest quote at \$1,700.00 per test.

I need a motion to approve testing by the lowest bidder American Aquatic in the amount of \$1,700.00 for Bioassay Testing.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

***A quote was obtained for Annual WCR testing. Suburban Testing Labs had the lowest quote at \$1,665.00.**

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$1,665.00 per year for Annual WCR Testing.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

***A quote was obtained for Semi-Annual WCR testing. Suburban Testing Labs had the lowest quote at \$2,050.00 per year.**

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$2,050.00 per year for Semi-Annual WCR Testing.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

***A quote was obtained for Influent/Effluent TP, Nitrite, Ammonia, TSS, BOD, E. Coli testing. The lowest bidder was ACUA in the amount of \$5,500.00 per year.**

I need a motion to approve testing by the lowest bidder ACUA in the amount of \$5,500.00 per year for Influent/Effluent TP, Nitrite, Ammonia, TSS, BOD, E. Coli testing.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

***A quote was obtained for Influent/Effluent O&G, TKN, Copper, Antimony, Bis 2 phthalate, Zinc testing. The lowest bidder was Suburban Testing Labs in the amount of \$1,584.00 per year.**

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$1,584.00 per year for Influent/Effluent O&G, TKN, Copper, Antimony, Bis 2 phthalate, Zinc testing.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

***A quote was obtained for Drinking Water TTHM, HAA5's Regulated PFAS testing. The lowest bidder was SJ Water in the amount of \$1,420.00 per year.**

I need a motion to approve drinking water testing for the above samplings by the lowest bidder SJ Water in the amount of \$1,420.00.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

***A quote was obtained for Drinking Water TC, Nitrate, Sodium, Chlorides testing. The lowest bidder was ACUA in the amount of \$6,000.00 per year.**

I need a motion to approve drinking water testing for the above samplings by the lowest bidder ACUA in the amount of \$6,000.00.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#20 Listing of Chemical price quotes for 2025 for approval.

***A quote was obtained for Citric Acid from the following companies:**

Coyne	\$73.50	50lb. bag
Brenntag	No Quote	
Univar	\$147.00	

I need a motion to purchase Citric Acid from the lowest bidder Coyne Chemical in the amount of \$73.50/bag.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

***A quote was obtained for Sodium Hypochlorite from the following companies:**

Buckman's Inc.	\$211.89/	55 gal drum
Univar	\$225.00	*Must Order 4 Drums
Coyne	\$271.34	*Must Order 4 Drums

I need a motion to purchase Sodium Hypochlorite from the lowest bidder Buckman's Inc. in the amount of \$211.89/55 gal. drum.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

***A quote was obtained for Chlorine Gas from the following companies:**

Coyne	\$522.00/150 lb. Cylinder
Univar	No Quote
Brenntag	No Quote

I need a motion to purchase Chlorine Gas from the lowest bidder Coyne Chemical in the amount of \$522.00/150 lb. cylinder.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

***A quote was obtained for Chlorine Tablets from the following companies:**

Coyne Chemical	\$286.64/60 lb. pail	
Univar	\$286.00/pail	*Must Order 24 Pails
Brenntag	No Quote	

I need a motion to purchase Chlorine Tablets from the lowest bidder Coyne Chemical in the amount of \$286.64/60 lb. pail.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

***A quote was obtained for Sulfuric Acid from the following companies:**

PVS Minibulk	\$2.15/gallon
Univar	\$2.18/gallon
Coyne Chemical	NO QUOTE

I need a motion to purchase Sulfuric Acid from the lowest bidder PVS Minibulk in the amount of \$2.15/gal.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

***A quote was obtained for Zeta Lyte 21 Polymer from the following companies:**

CET	\$316.25/55 lb. box
Univar	No Quote
Coyne Chemical	No Quote

Please note: Coyne bench tested several of their polymers in 2013. It was found that the equivalent dosage to the Zeta Lyte 21, their Zetag 8125 provided a larger faster flock and yielded a faster free-water release with far lower filtrate solids. Coyne provided the MUA with a sample in December 2013. After trying the product in use with our belt filter press it was found to be non-compatible with our process.

I need a motion to purchase Zeta Lyte 21 Polymer from CET in the amount of \$316.25/55 lb. box.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

#21 Email from Brian Tait regarding the water connection for the AutoZone Application to connect to the BBMUA city water system. Application says this is a 1" connection which is a regular connection. They are not connecting into sanitary sewer as that parcel is not on the sewer service area map and therefore will have an onsite septic system. They are wanting a price for the water connection fee and water meter.

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 26. Second-Roll Call

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

The next regular meeting will be held on January 8, 2025 at 6:30 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

MERRY CHRISTMAS TO ALL!